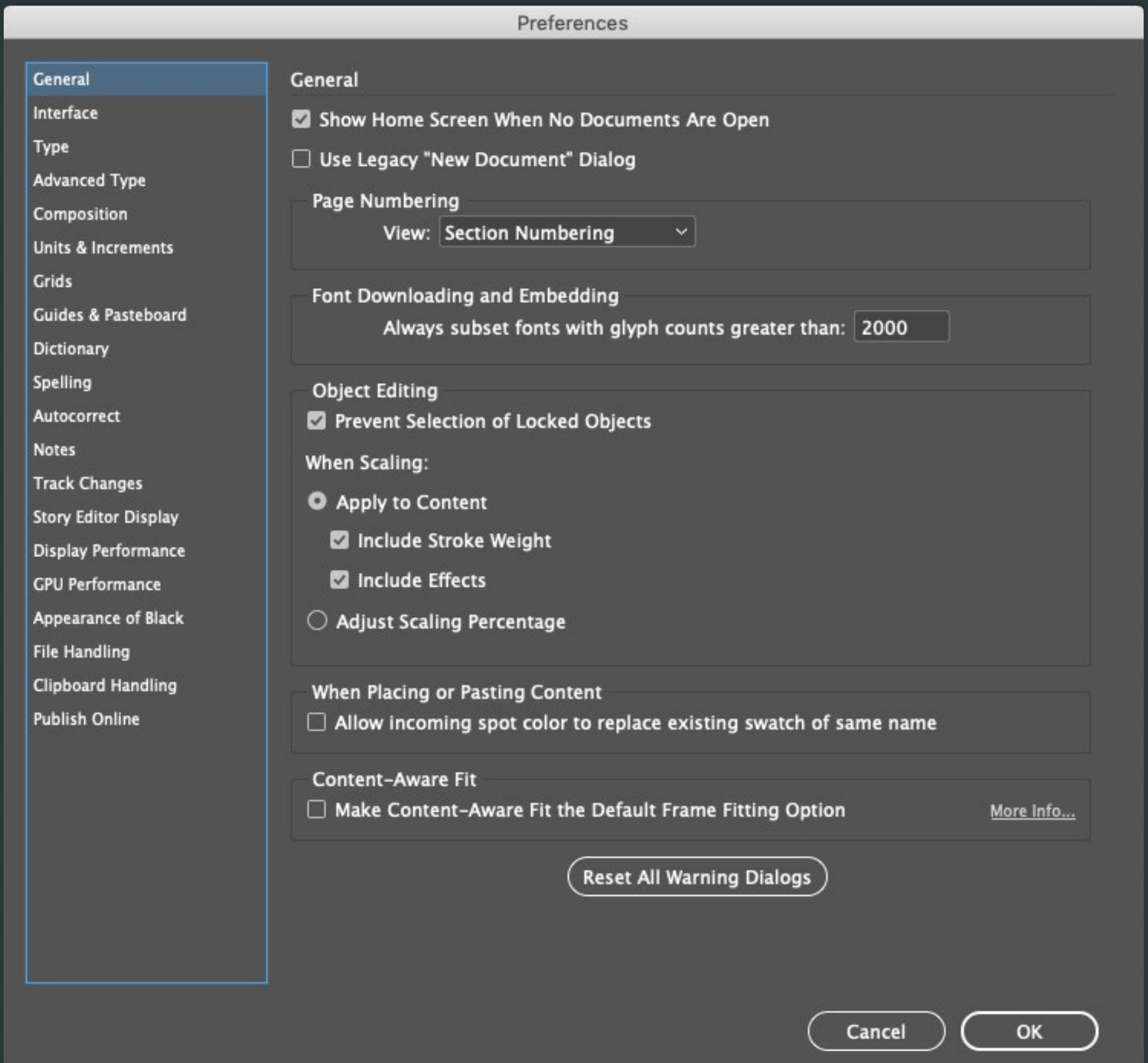


Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

General



The screenshot shows the 'Preferences' dialog box with the 'General' tab selected. The left sidebar lists various preference categories, with 'General' highlighted. The main panel displays settings for the General tab, including checkboxes for 'Show Home Screen When No Documents Are Open' and 'Use Legacy "New Document" Dialog'. It also features a 'Page Numbering' section with a 'View' dropdown set to 'Section Numbering'. Other sections include 'Font Downloading and Embedding' with a glyph count threshold of 2000, 'Object Editing' with checkboxes for 'Prevent Selection of Locked Objects', 'Include Stroke Weight', and 'Include Effects', and 'When Scaling' with radio buttons for 'Apply to Content' and 'Adjust Scaling Percentage'. The 'When Placing or Pasting Content' section has a checkbox for 'Allow incoming spot color to replace existing swatch of same name'. The 'Content-Aware Fit' section has a checkbox for 'Make Content-Aware Fit the Default Frame Fitting Option' and a 'More Info...' link. A 'Reset All Warning Dialogs' button is located at the bottom center. 'Cancel' and 'OK' buttons are at the bottom right.

Preferences

General

☒ Show Home Screen When No Documents Are Open

☐ Use Legacy "New Document" Dialog

Page Numbering

View: Section Numbering

Font Downloading and Embedding

Always subset fonts with glyph counts greater than: 2000

Object Editing

☒ Prevent Selection of Locked Objects

When Scaling:

☒ Apply to Content

☒ Include Stroke Weight

☒ Include Effects

☐ Adjust Scaling Percentage

When Placing or Pasting Content

☐ Allow incoming spot color to replace existing swatch of same name

Content-Aware Fit

☐ Make Content-Aware Fit the Default Frame Fitting Option [More Info...](#)

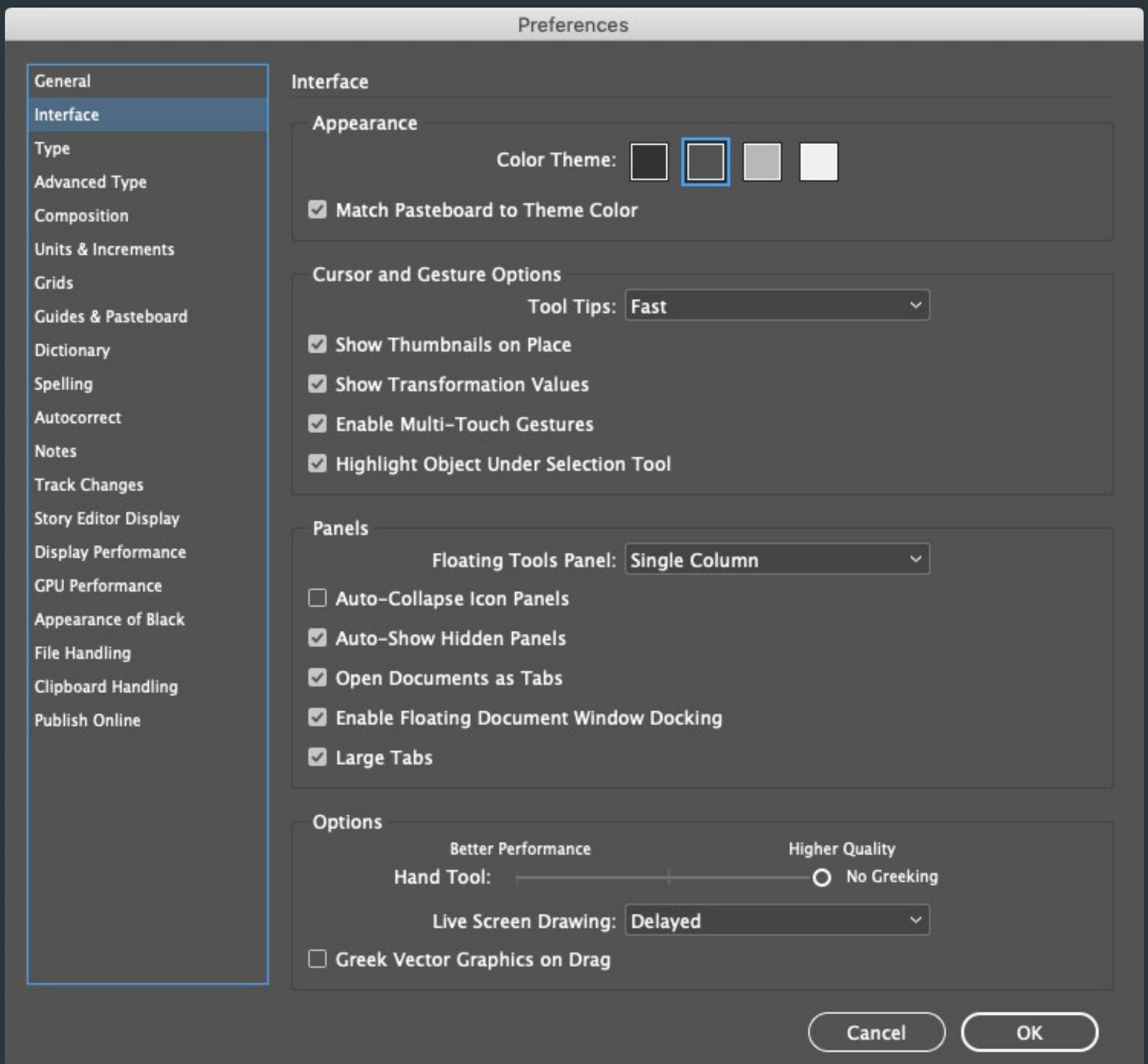
Reset All Warning Dialogs

Cancel OK

Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

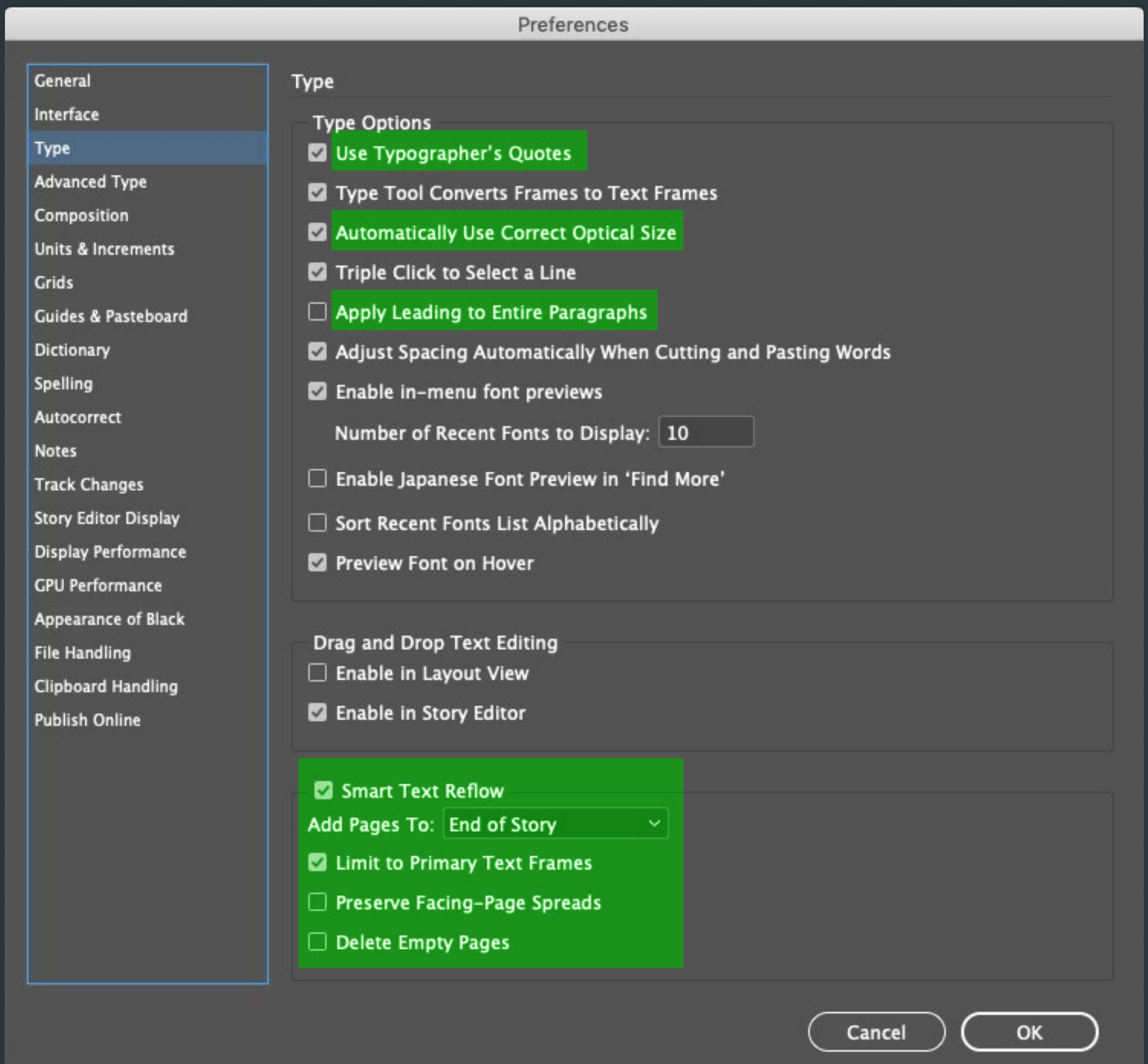
Interface



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

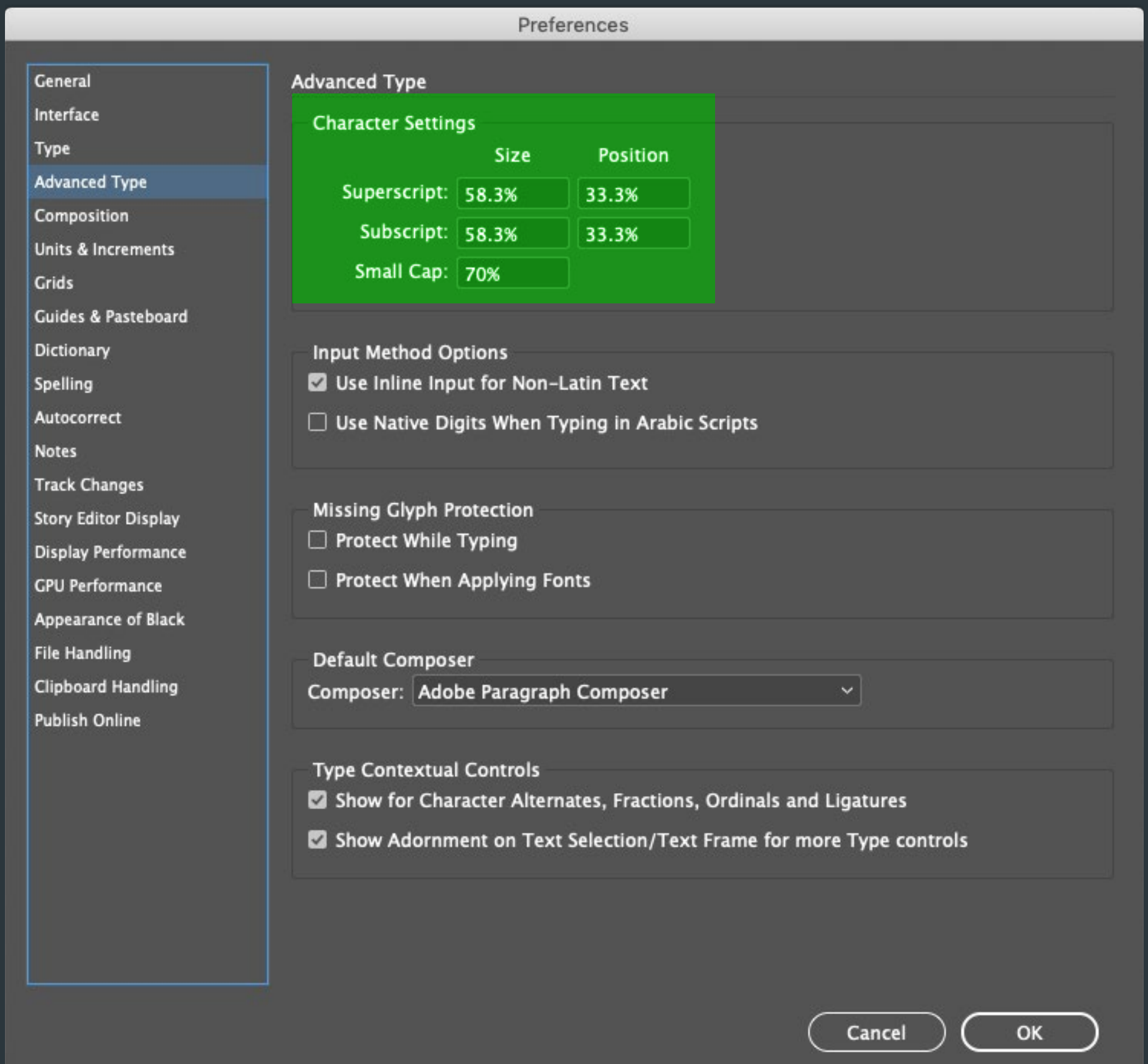
Type



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

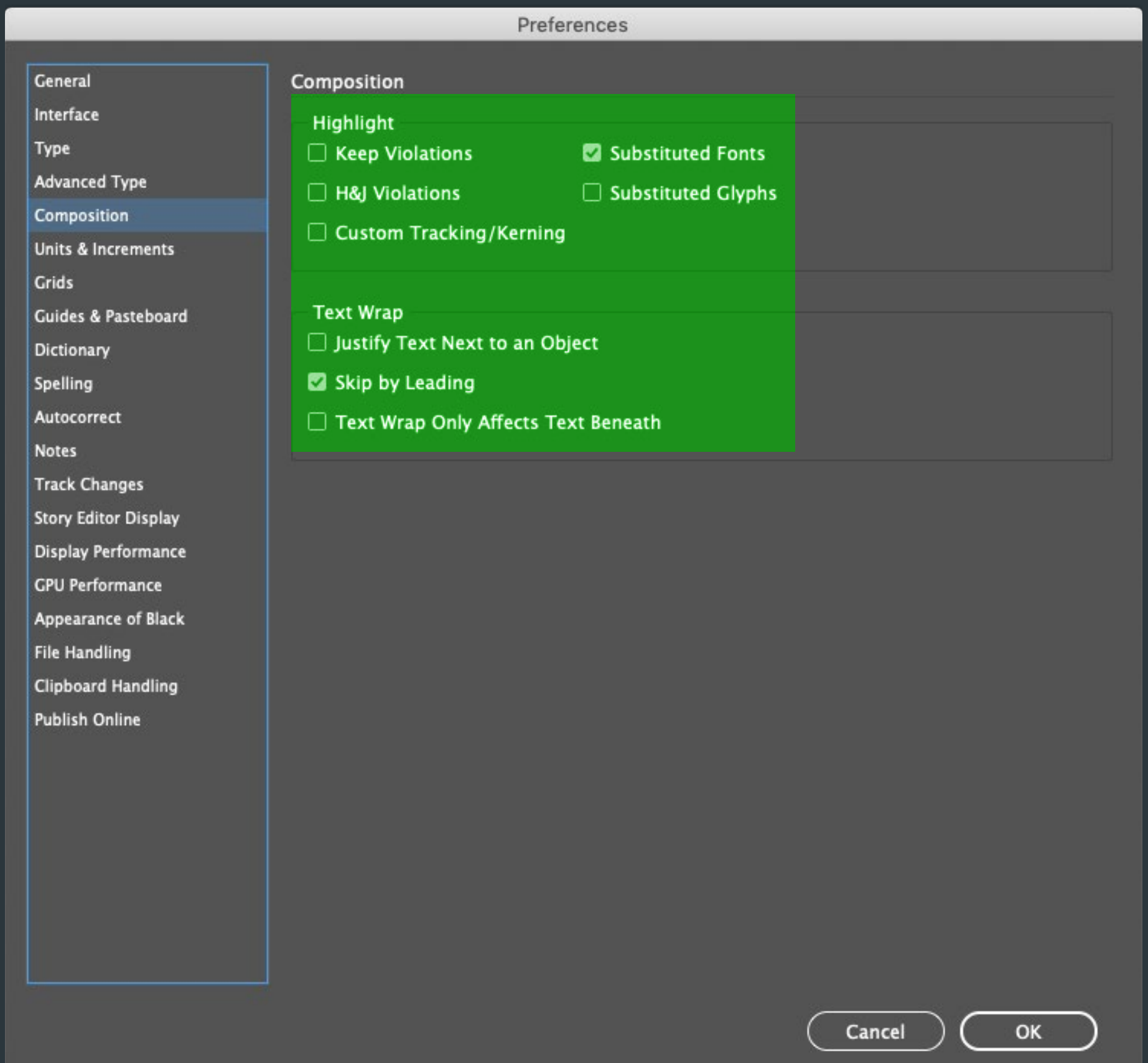
Advanced Type



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

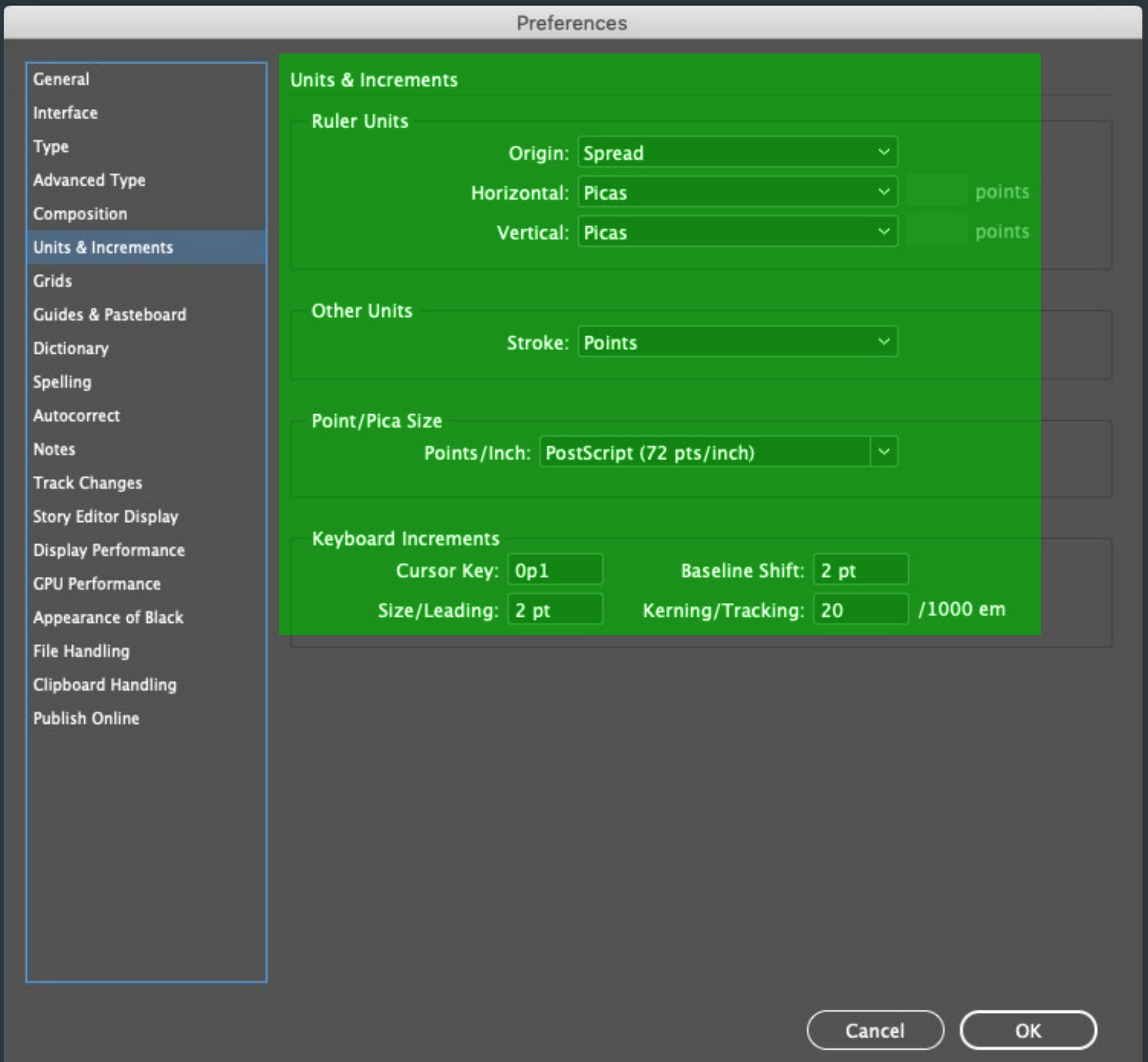
Composition



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

Units & Increments



Preferences

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Type
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Grids
Guides & Pasteboard
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Spelling
Autocorrect
Notes
Track Changes
Story Editor Display
Display Performance
GPU Performance
Appearance of Black
File Handling
Clipboard Handling
Publish Online

Units & Increments

Ruler Units

Origin: Spread

Horizontal: Picas points

Vertical: Picas points

Other Units

Stroke: Points

Point/Pica Size

Points/Inch: PostScript (72 pts/inch)

Keyboard Increments

Cursor Key: 0p1 Baseline Shift: 2 pt

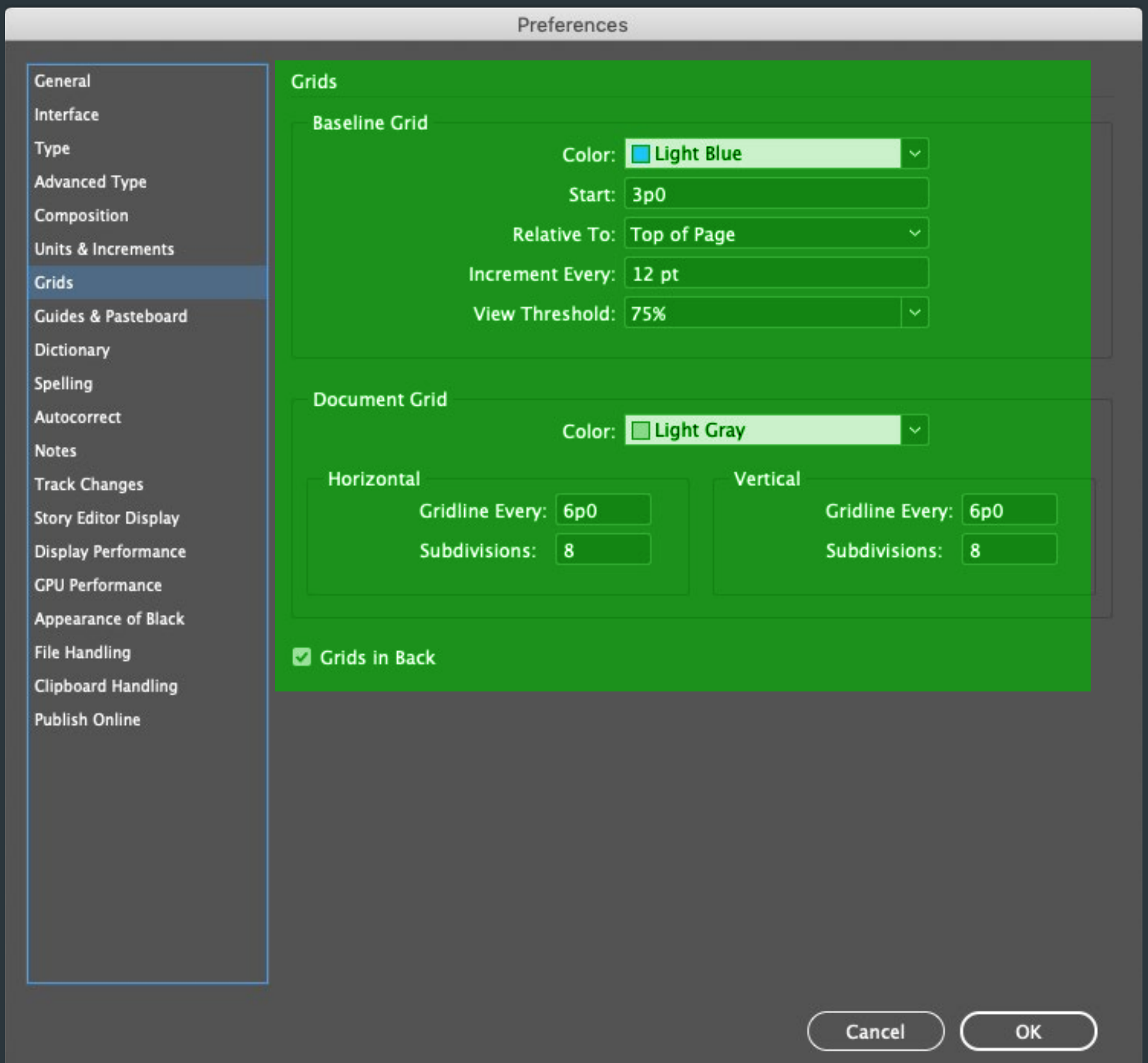
Size/Leading: 2 pt Kerning/Tracking: 20 /1000 em

Cancel OK

Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

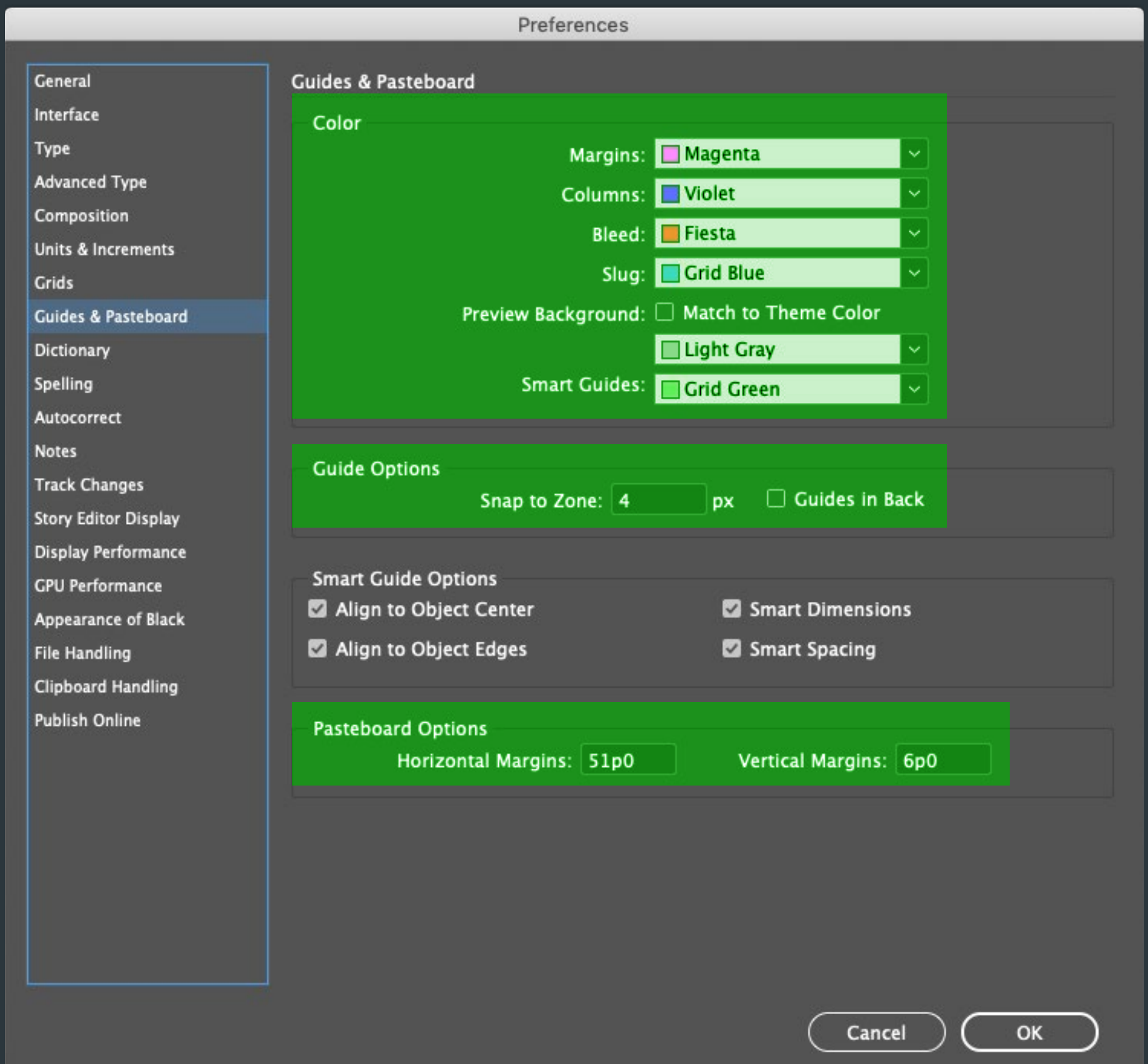
Grids



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

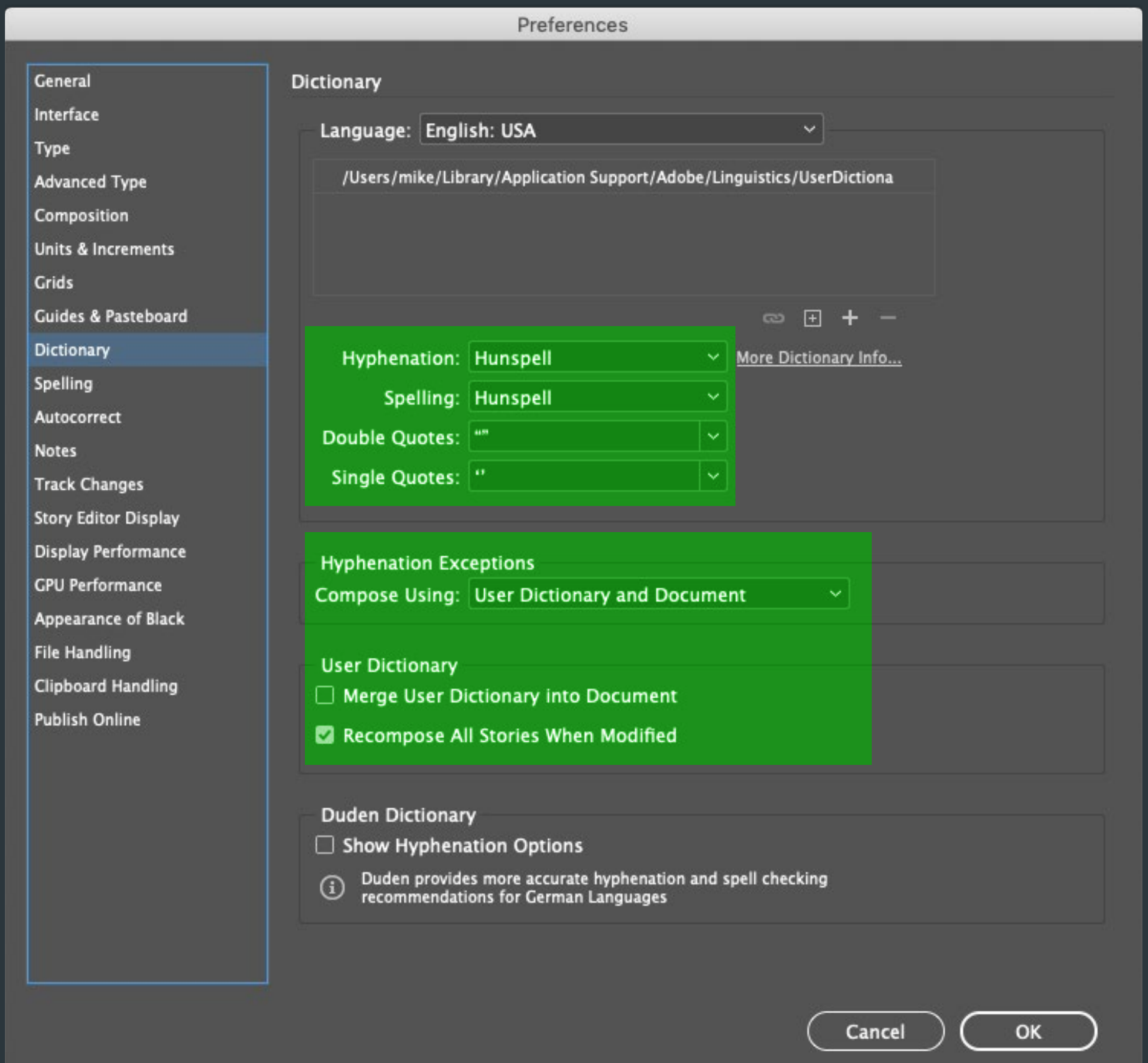
Guides & Pasteboard



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

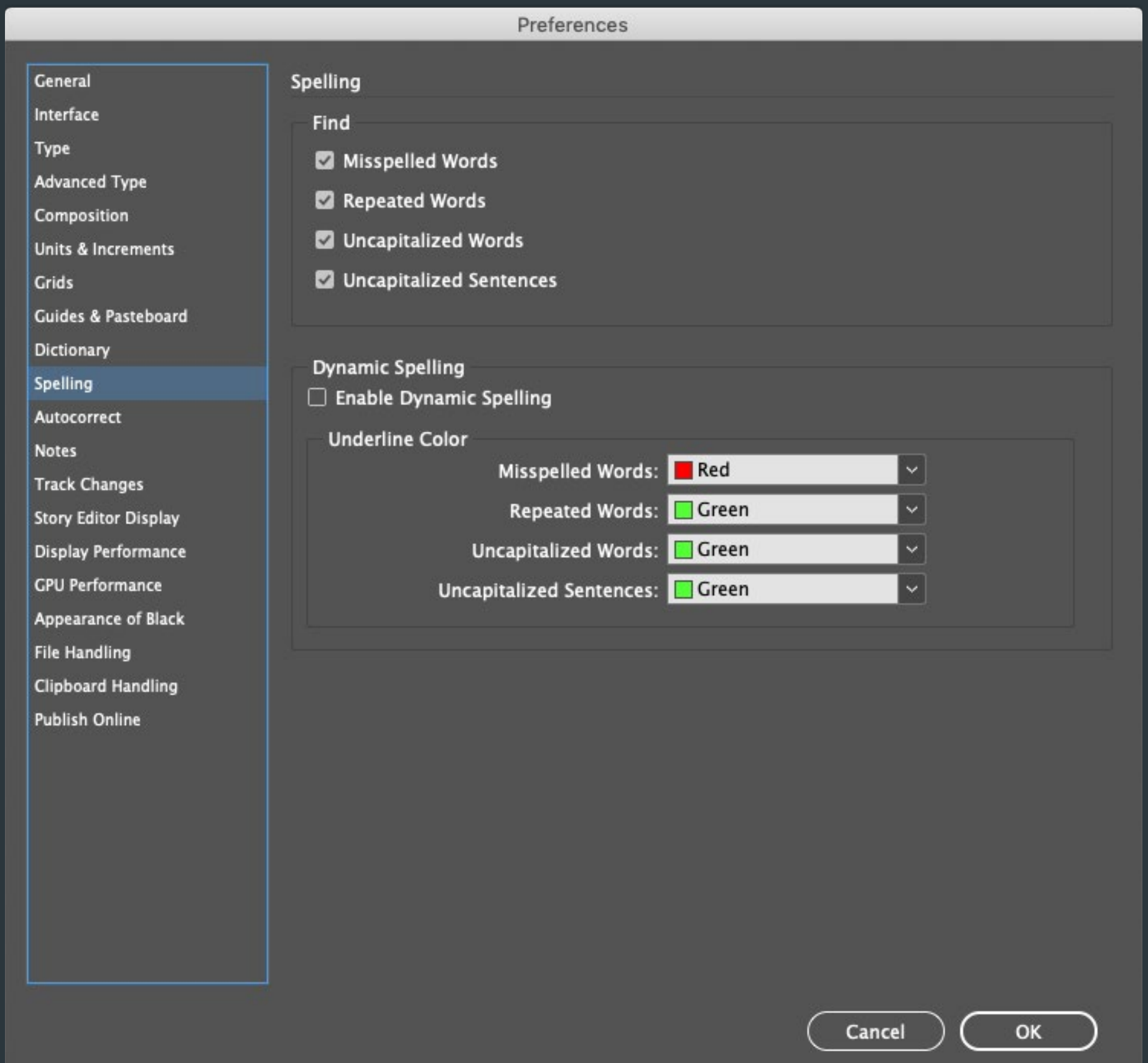
Dictionary



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

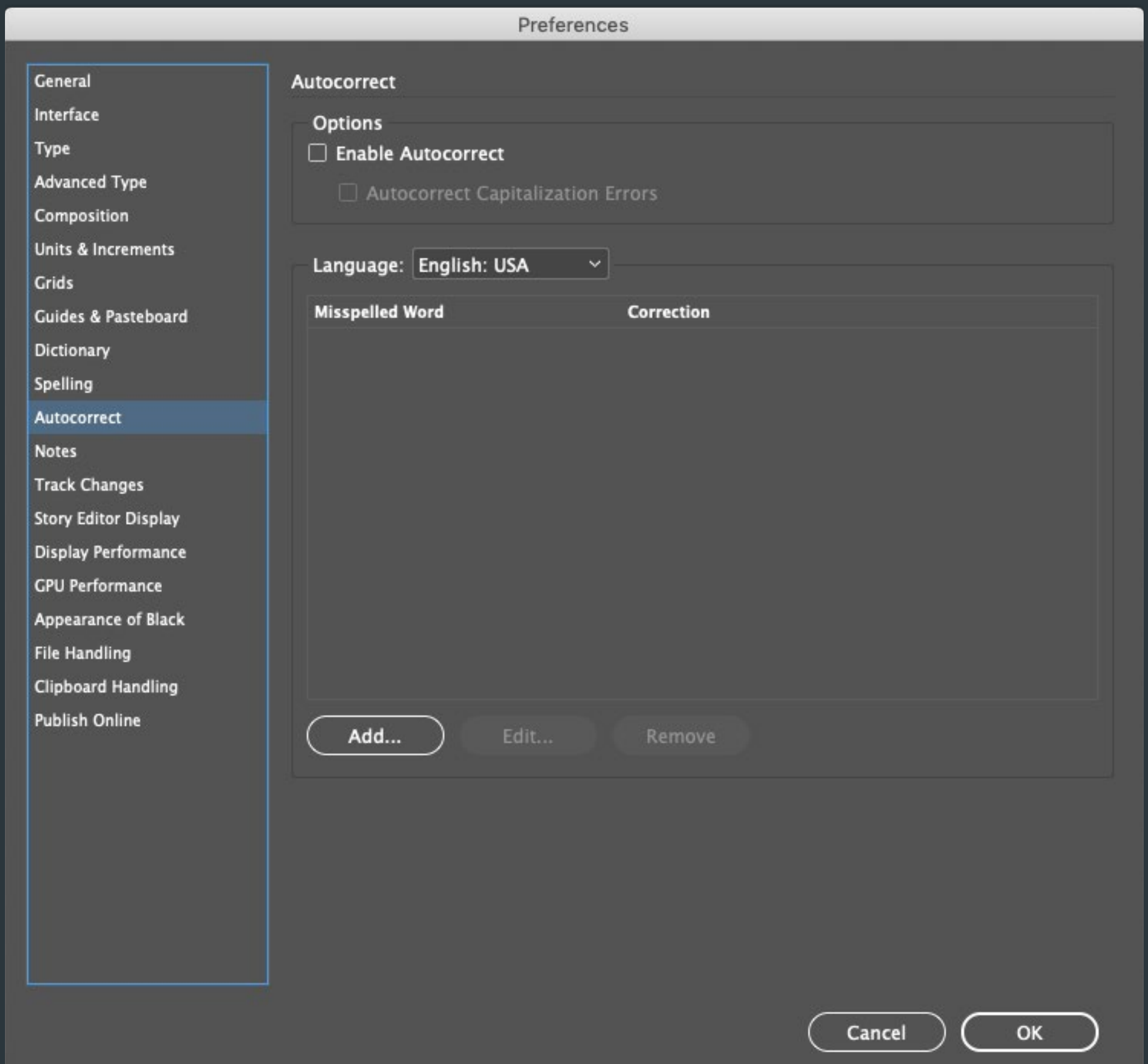
Spelling



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

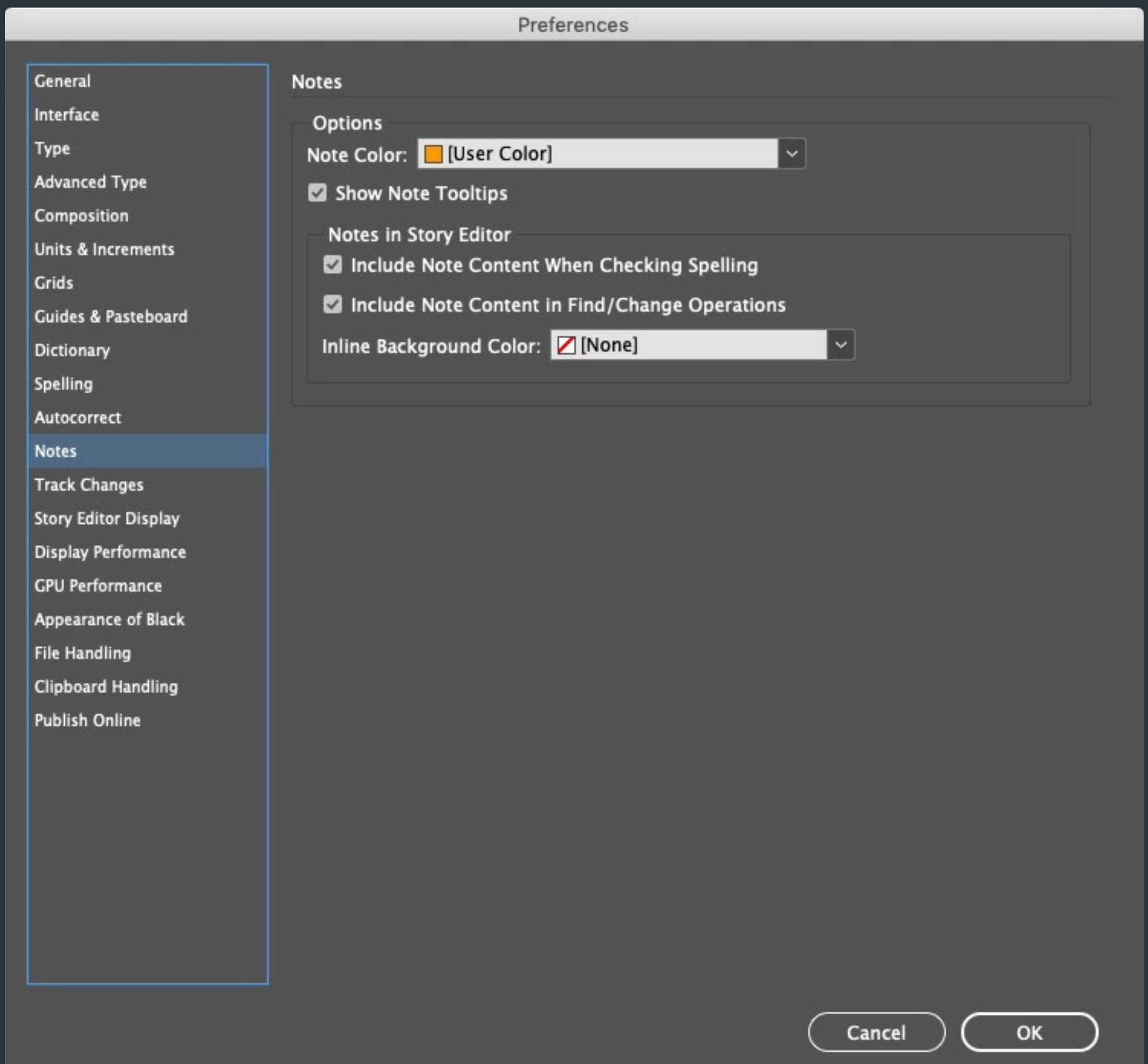
Autocorrect



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

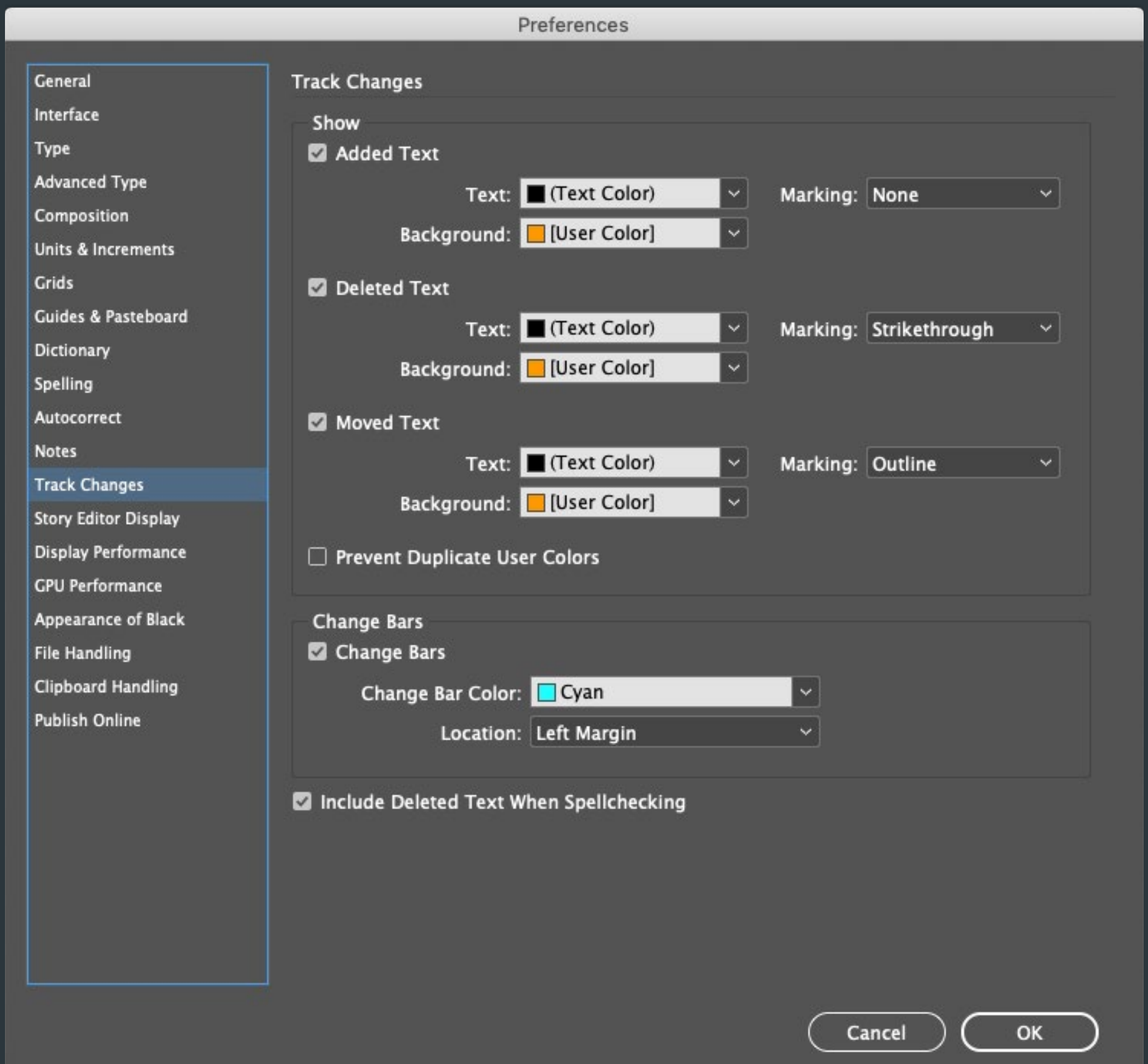
Notes



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

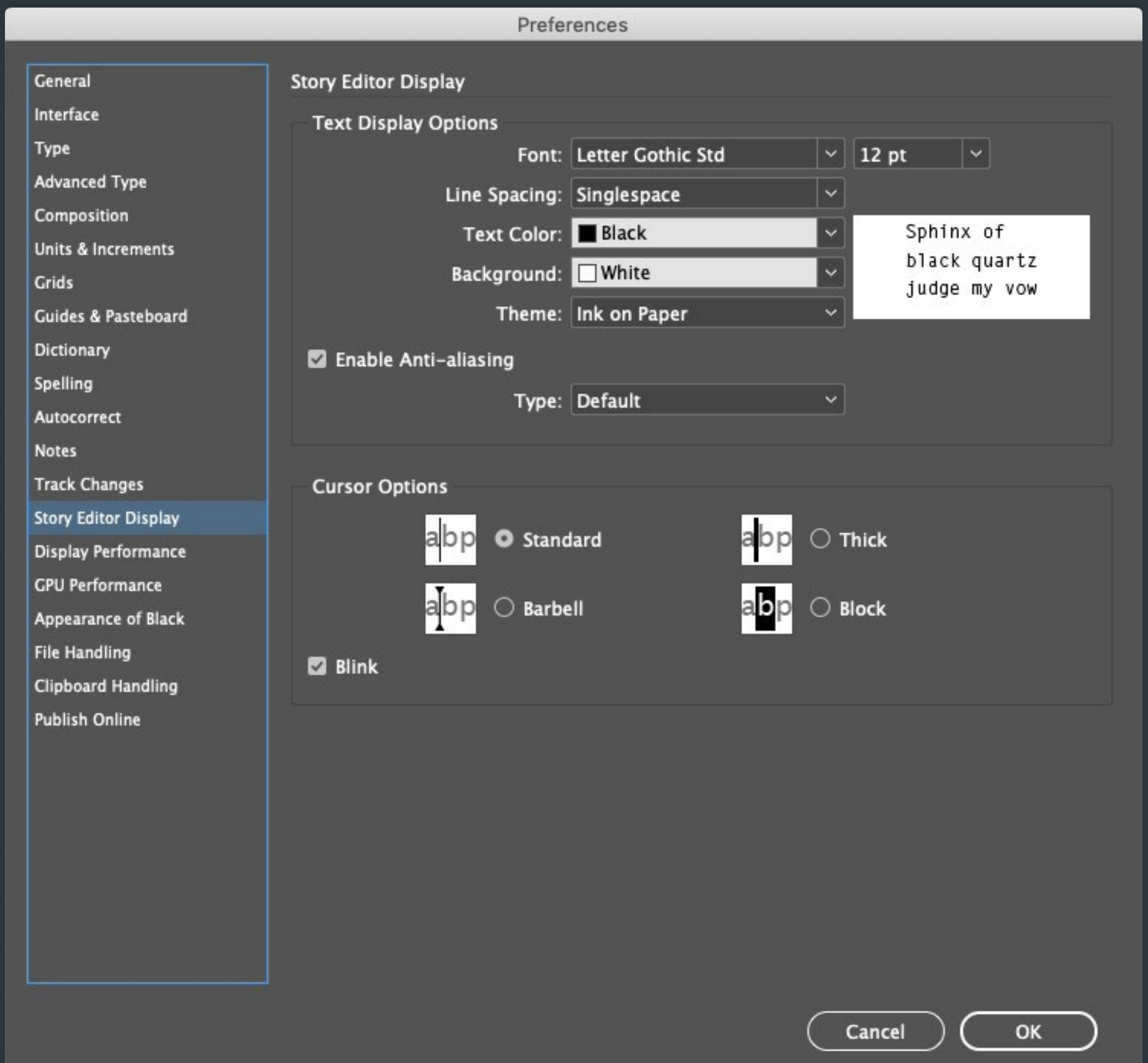
Track Changes



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

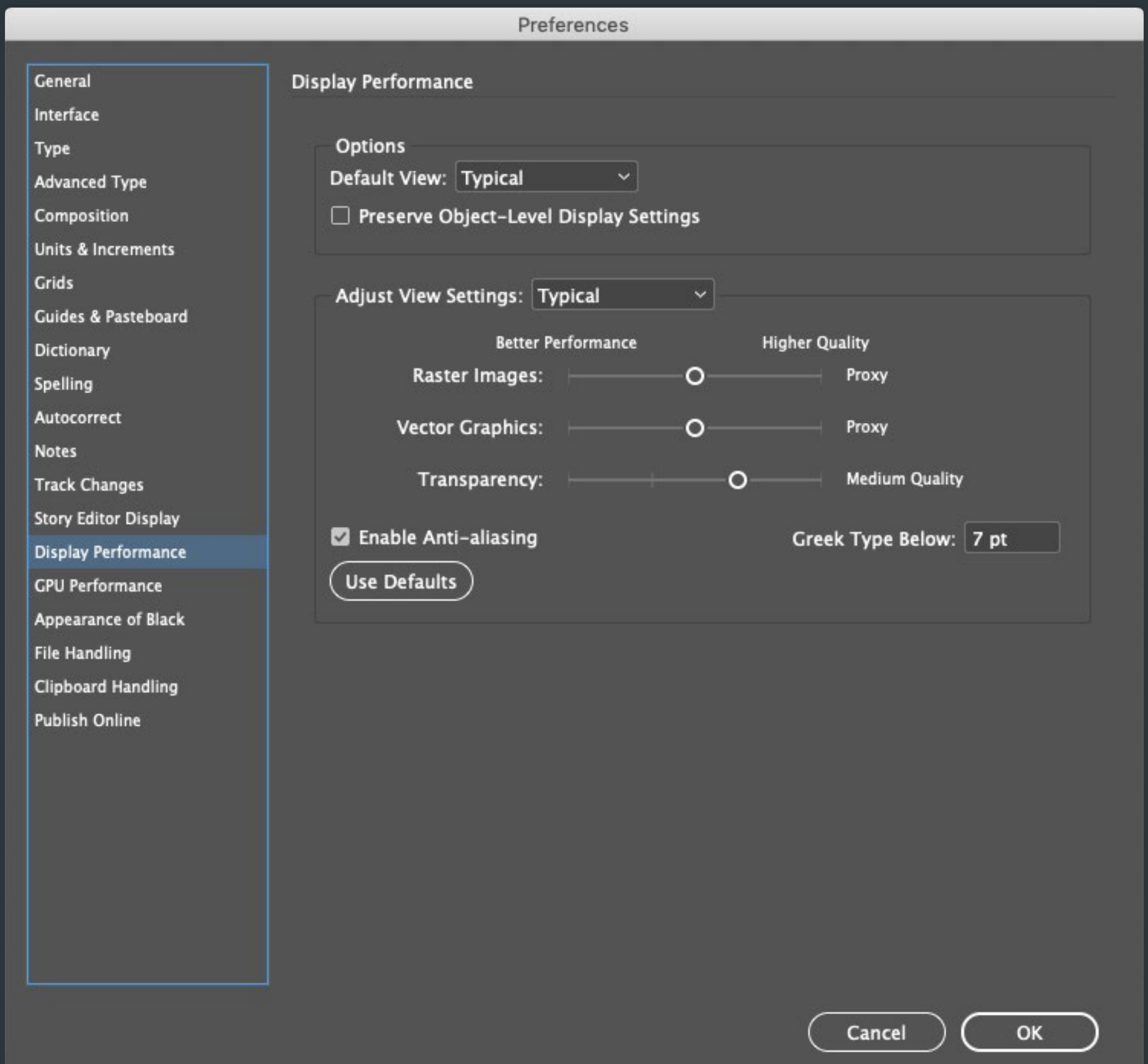
Story Editor Display



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

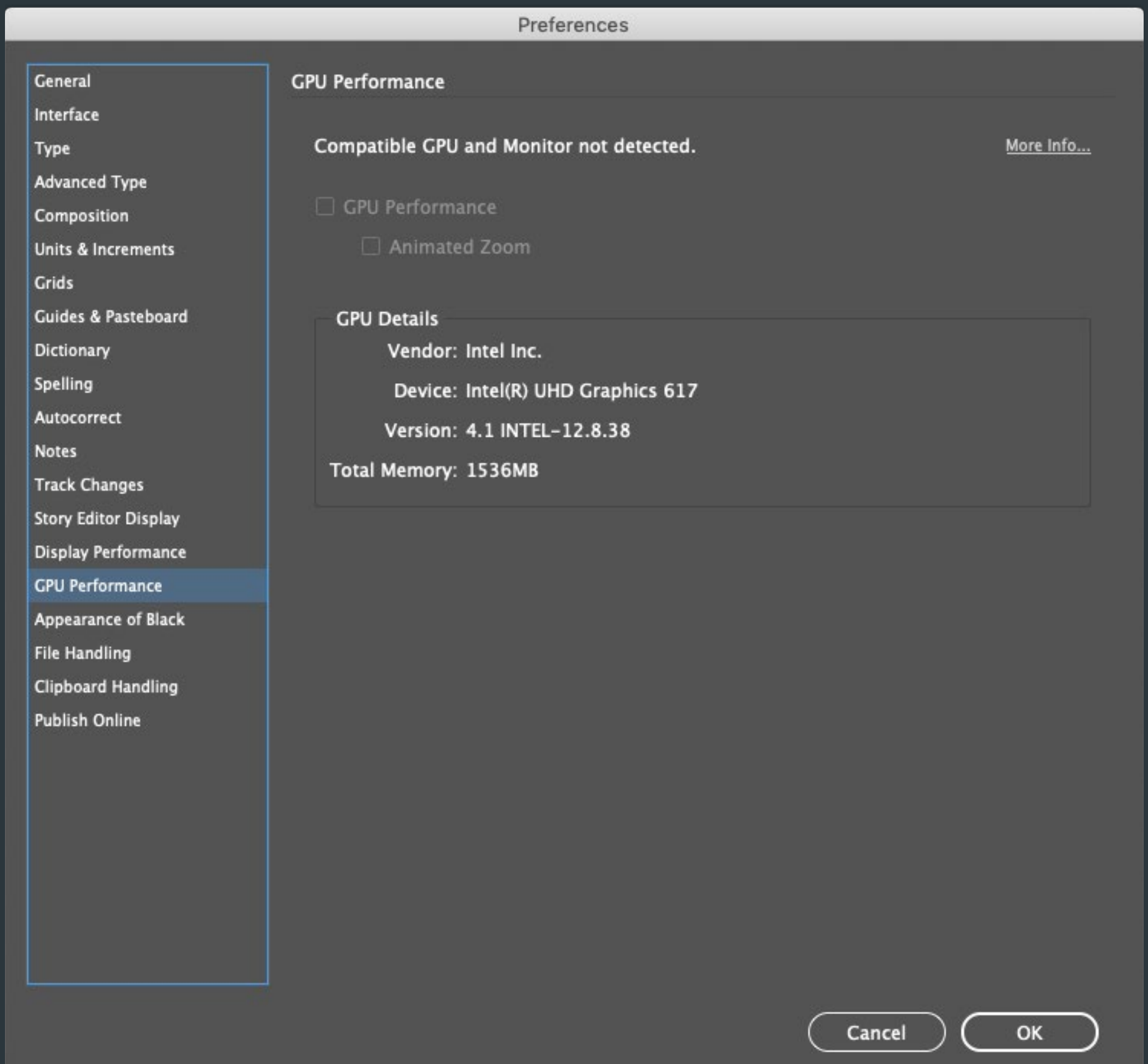
Display Performance



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

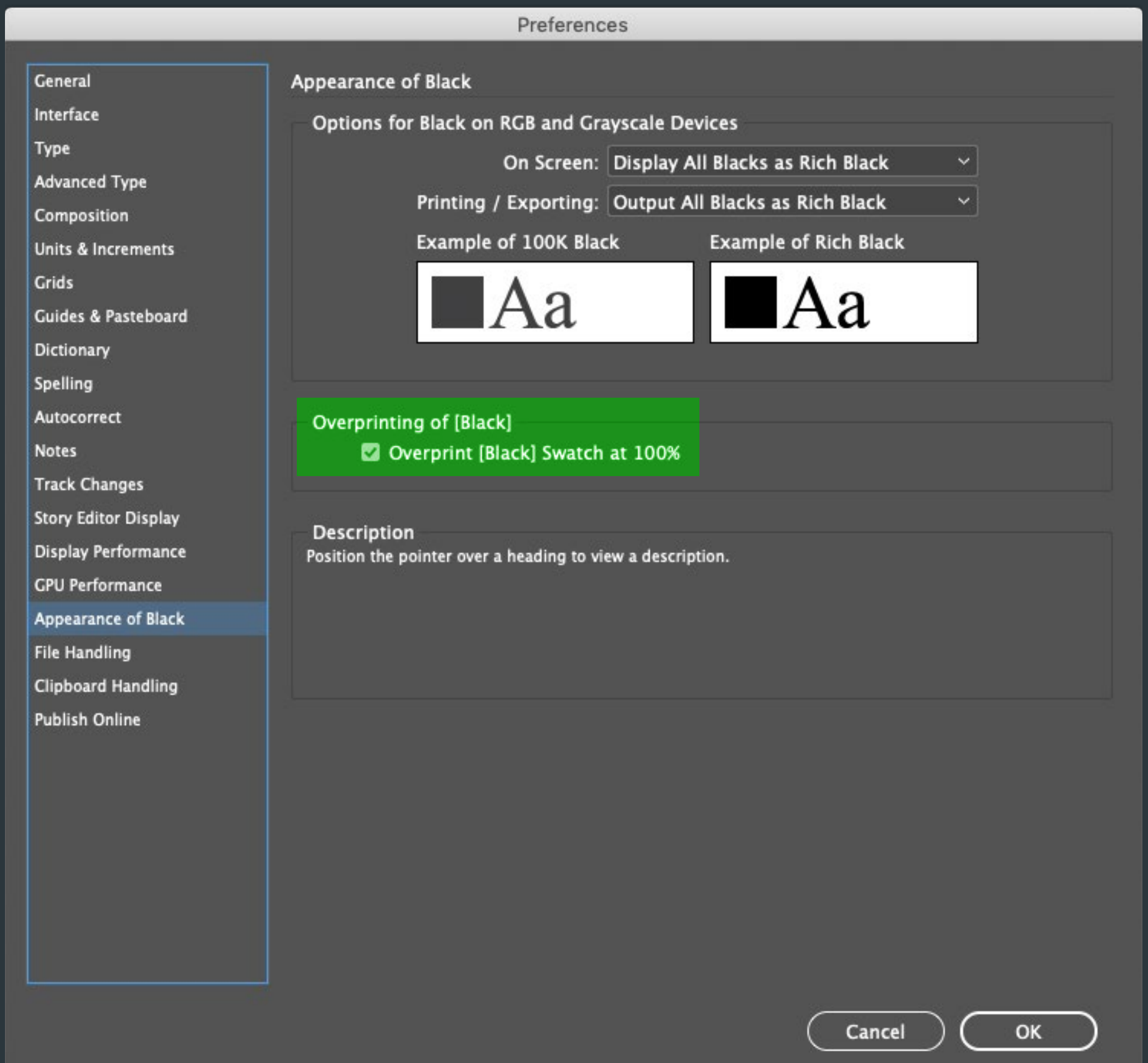
GPU Performance



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

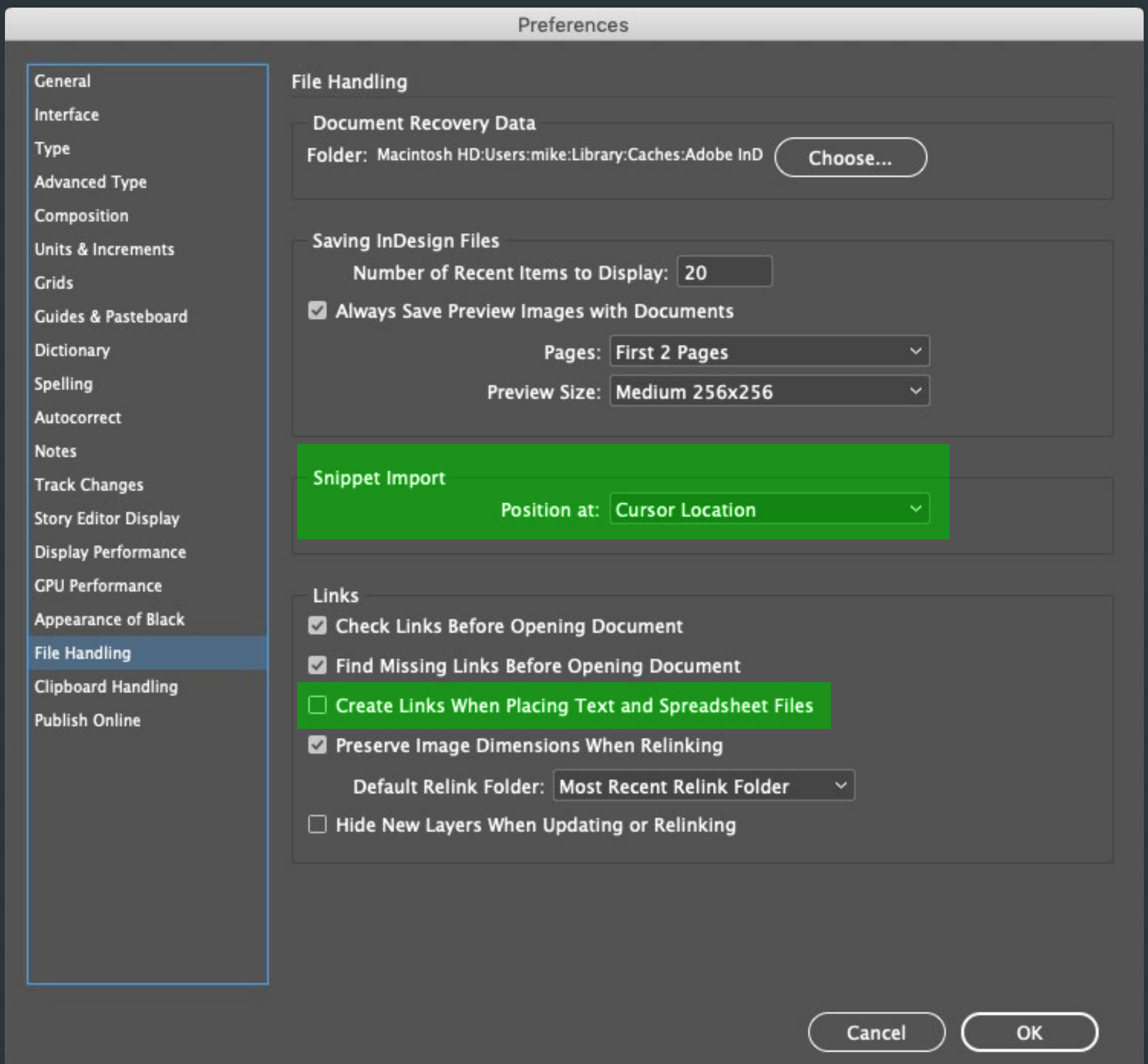
Appearance of Black



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

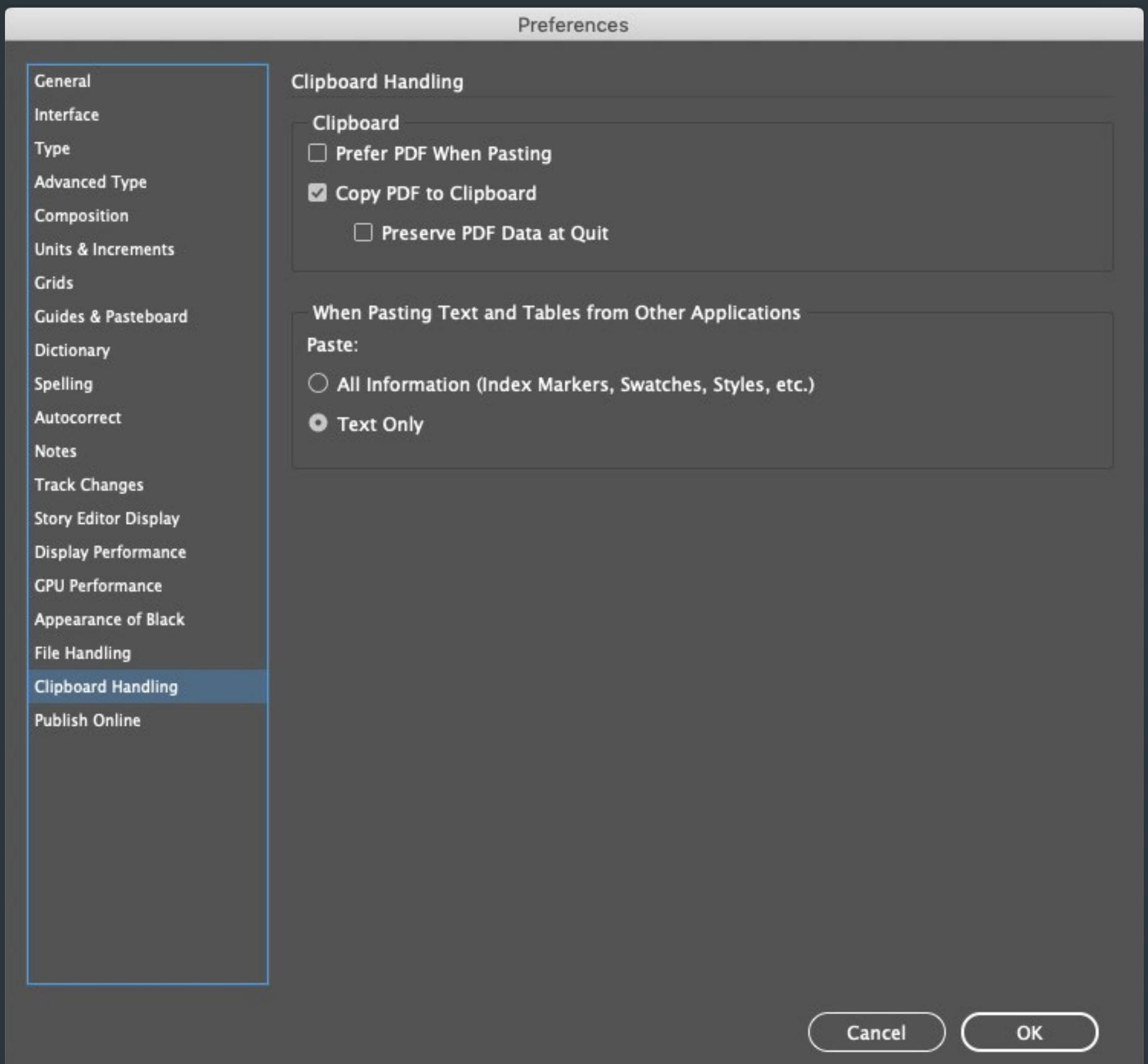
File Handling



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

Clipboard Handling



Guide to InDesign 2020 Preferences

Document-specific preferences highlighted in green

Publish Online

